

MINUTES OF THE OPEN SESSION
OF THE MEETING OF THE BOARD OF GOVERNORS

Held on Thursday, June 9, 2011, immediately
following the Closed Session meeting,
in the Norman D. Hébert, LL.D. Meeting Room
(Room EV 2.260), SGW Campus

PRESENT

Governors: Mr. Peter Kruyt, *Chair*, Mr. Adnan Abueid, Dr. Shimon Amir, Mr. Robert Barnes, Sister Françoise Boisvert, Mr. Charles G. Cavell, Mr. James Cherry, *Vice-Chair*, Me Francesco Ciampini, Mr. Amine Dabchy, Mr. Howard Davidson, Me Rita de Santis, Mr. Jean-Pierre Desrosiers, Ms. Hélène Fortin, Mr. David Gobby, Ms. Suzanne Gouin, Mr. Abdullah Husen, Dr. Arvind K. Joshi, Mrs. Judith Kavanagh, Me John Lemieux, Dr. Frederick Lowy, *President and Vice-Chancellor*, Ms. Heather Lucas, Mr. Tony Meti, Mr. Andrew Molson, Me Marie-José Nadeau, Mr. Michael Novak, Mrs. Lillian Vineberg

Non-voting Observers: Ms. Jean Freed, Mr. Graham Martin

Officers of the University: Mr. Philippe Beauregard, Mr. Roger Côté, Dr. Louise Dandurand, Me Bram Freedman, Dr. David Graham, Mr. Patrick Kelley, Me Dominique McCaughey

Guests: Me Frederica Jacobs, Me Jonathan Levinson

ABSENT

Governors: Dr. Tien Bui, Hon. Baljit Singh Chadha, Mr. Brian Edwards, *Vice-Chair*, Prof. Arpi Hamalian, Mr. Norman Hébert jr., Dr. Lawrence Kryzanowski, Mr. L. Jacques Ménard, *Chancellor*, Ms. Patricia Saputo, Ms. Stephanie Siriwardhana, Dr. Johanne Sloan, Dr. Peter Stoett, Ms. Annie Tobias, *Vice-Chair*, Mr. Ivan Velan, Mr. Jonathan Wener, *Vice-Chair*

1. **Call to Order**

The meeting was called to order at 9:08 a.m.

2. **Approval of the Agenda**

Me de Santis expressed concern with the mention in Mr. Côté's monthly report of a 21% increase in security incidents compared to this time last year. She wondered if this was a trend and what was included in the medical incidents.

Mr. Côté replied that there was an unusual spike in incidents. This is not attributable to deficient operations or processes but due mainly to a spike of incidents including thefts of personal property such as laptops often involving elements external to the University. He assured her that this was not a trend and that the University is monitoring the situation. As for medical incidents, those include any type of medical assistance or response to a malaise for which assistance from Security Services has been solicited.

Upon motion duly moved and seconded (Meti, Vineberg), it was unanimously
RESOLVED:

R-2011-6-8 *That the Agenda be approved, and that items 3 to 12 be received, ratified or approved by consent.*

CONSENT

3. Approval of the Minutes of the Open Session meeting of April 21, 2011

R-2011-6-9 *The Minutes of the Open Session meeting of April 21, 2011 of the Board of Governors were approved by consent.*

4. Monthly reports submitted for information

- 4.1 Chief Communications Officer – Mr. Philippe Beauregard (Document BG-2011-6-D5)
- 4.2 Acting Vice-President, Services – Mr. Roger Côté (Document BG-2011-6-D6)
- 4.3 Vice-President, Research and Graduate Studies – Dr. Louise Dandurand (Document BG-2011-6-D7)
- 4.4 Vice-President, Institutional Relations and Secretary-General – Me Bram Freedman (Document BG-2011-6-D8)
- 4.5 Provost and Vice-President, Academic Affairs – Dr. David Graham (Document BG-2011-6-D9)
- 4.6 Chief Financial Officer – Mr. Patrick Kelley (Document BG-2011-6-D10)
- 4.7 Acting Vice-President, Advancement and Alumni Relations – Me Dominique McCaughey (Document BG-2011-6-D11)

The monthly reports were provided for information purposes.

5. Report on compliance with fiscal requirements (Document BG-2011-6-D12)

The report on compliance with fiscal requirement was included for information purposes.

6. Report on compliance with environmental legislation and health and safety regulations (Document BG-2011-6-D13)

The report on compliance with environmental legislation and health and safety regulations was included for information purposes.

7. Annual report on sundry fees (Document BG-2011-6-D14)

The annual report on sundry fees created or revised during the academic year was provided for information purposes.

8. Additional appointments to the Advisory Search Committee for the Dean of the John Molson School of Business

R-2011-6-10 *In accordance with the composition set out in the Rules and Procedures for Senior Administrative Appointments (Policy BD-5), the appointment of the following members was approved by consent:*

- Dr. Robin Drew, representing the Deans (replacing Dr. Brian Lewis originally appointed by the Board on March 31, 2011 Board meeting)
- Drs. Marylène Gagné, Fassil Nebebe, Paul Shrivastava and Thomas Walker, representing the full-time faculty members of the John Molson School of Business

9. Appointments to the Advisory Search Committee for the President and Vice-Chancellor

R-2011-6-11 *In accordance with the composition set out in the Rules and Procedures for Senior Administrative Appointments (Policy BD-5), the appointment of the following members was approved by consent:*

- Ms. Annie Tobias and Mr. Jonathan Wener, representing the Board of Governors
- Me Bram Freedman, representing the senior administration
- Drs. Lucie Lequin and Norman Ingram, representing the full-time faculty members of the Faculty of Arts and Science
- Dr. Nabil Esmail, representing the full-time faculty members of the Faculty of Engineering and Computer Science,
- Dr. Maria "Masha" Salakzina, representing the full-time faculty members of the Faculty of Fine Arts
- Dr. David Douglas, representing the part-time faculty members
- Mr. Robert Sonin, representing the graduate students
- Ms. Alexandra "Lex" Gill, representing the undergraduate students
- Ms. Joanne Beaudoin and Ms. Suzanne Downs, representing the administrative and support staff

10. Establishment of an Advisory Search Committee for the Vice-President, Research and Graduate Studies

R-2011-6-12 *In accordance with the Rules and Procedures for Senior Administrative Appointments (Policy BD-5), the establishment of an Advisory Search Committee for the Vice-President, Research and Graduate Studies was approved by consent.*

R-2011-6-13 *In accordance with the composition set out in the Rules and Procedures for Senior Administrative Appointments (Policy BD-5), the appointment of the following members was approved by consent:*

- Dr. Frederick Lowy, Chair
- Drs. Shimon Amir and Arvind Joshi, representing the Board of Governors
- Mr. Roger Côté, representing the senior administration
- Dr. Brian Lewis, representing the Deans
- Dr. Sofiene Tahar, representing the full-time faculty members of the Faculty of Engineering and Computer Science
- Dr. Donato Totaro, representing the part-time faculty

11. Approval of an amendment to article 59 of the University By-Laws regarding the University's fiscal year end (Document BG-2011-6-D15)

R-2011-6-14 *In accordance with the notice of motion forwarded on May 9, 2011, the amendment to article 59 of the University By-Laws changing the University's year end from May 31 to April 30 was approved by consent.*

12. Professional liability waiver for an in-house architect (Document BG-2011-6-D16)

R-2011-6-15 *The declaration for the purposes of the Regulations respecting Professional Liability Insurance for members of the Ordre des architectes du Québec regarding in-house architect Isabelle Roy, set out in Document BG-2011-6-D16, was approved by consent.*

REGULAR

13. Business arising from the Minutes not included on the Agenda

There was no business arising from the Minutes.

14. President's report (Document BG-2011-6-D17)

Dr. Lowy gave the highlights of his written report which had been circulated beforehand. Over 4,600 students will be receiving their degrees shortly, representing the culmination of their efforts and hard work. The Academic Plan is in its final stages and will be presented for approval in the Fall.

The External Governance Review Committee will be presenting its report to the Board's Executive Committee and Senate's Steering Committee on June 15. An open meeting will be held at the end of the month to allow the community to comment on the report. The Ad Hoc Governance Review Committee will also be looking at issues and providing its final report in due course.

15. Graduate student fee levies

15.1 Discontinuance of the collection of a graduate student fee levy for Le Frigo Vert
(Documents BG-2011-6-D18 and D19)

In accordance with the referendum result indicated in Document BG-2011-6-D18, Mr. Abueid clarified that the wording on the Agenda should have referred to the discontinuance of the collection of this fee levy rather than a revised fee levy.

Upon motion duly moved and seconded (Abueid, Lucas), it was unanimously RESOLVED:

R-2011-6-16 That the Board of Governors authorize the University to discontinue the collection of a fee levy of \$4 per year from all graduate students in support Le Frigo Vert, as of the Fall term of 2011 (2011/2).

15.2 Discontinuance of the collection of a graduate student fee levy for the Canadian Federation of Students (CFS) and the Canadian Federation of Quebec Students (CFS-Q)
(Document BG-2011-6-D20)

Upon motion duly moved and seconded (Abueid, Lucas), it was unanimously RESOLVED:

R-2011-6-17 That the Board of Governors authorize the University to discontinue the collection of a fee levy of \$6.84 per year from all graduate students in support the Canadian Federation of Students (CFS) and to discontinue the collection of a fee levy of \$7.20 per year from all graduate students in support of the Canadian Federation of Quebec Students (CFS-Q), as of the Fall term of 2011 (2011/2).

15.3 Approval of the collection of a revised graduate student fee levy the Graduate Students' Association (Document BG-2011-6-D20)

In response to a query, Mr. Abueid said that the fee increase of \$14.04 per year, equivalent to the discontinued fees which were paid to the CFS and the CFS-Q, will be used to pay legal fees incurred in defence of lawsuits filed by CFS and CFS-Q against the GSA.

Upon motion duly moved and seconded (Abueid, Lucas), it was RESOLVED:

R-2011-6-18 That the Board of Governors authorize the University to collect a revised fee levy of \$57.28 per year from all graduate students in support of the Graduate Students' Association, to be implemented with registration for the Fall term of 2011 (2011/2), in accordance with the University billing, refund and withdrawal policy.

16. Presentation on the status of the PERFORM Research Centre (Document BG-2011-6-D21)

Dr. Lowy prefaced the presentation by noting that PERFORM constitutes a unique opportunity for Concordia to advance research in the prevention of illness, the promotion of health, treatment of sport injuries, recovery rate for illnesses and the overall impact of lifestyle on health. While there is increased awareness and information in these areas, much of it is still anecdotal.

Dr. Lowy was pleased to introduce Dr. Kevin Little, the Centre's newly-appointed Chief Administrative Officer, who briefly addressed Governors and apprised them of his background and what led him to Concordia, as well as Dr. Pierre Duplessis, former President of the Red Cross, who is a senior consultant on this project.

Dr. Robert Kilgour, Chair of the Department of Exercise Science, explained that PERFORM was established further to the University receiving a \$35 million grant under the Knowledge Infrastructure Program in June 2009 to build a centre addressing major issues of health improvement through the integration of research, education and community engagement. Of the \$35 million, \$29 million is dedicated to the infrastructure and \$4.8 to \$5.5 million to purchase equipment. Concordia is responsible for generating the operating revenues through research funding, increased student enrolment and community engagement programs.

Dr. Kilgour conveyed that PERFORM is unique because it is the first centre of its kind in Quebec and in Canada integrating multi-disciplinary and multi-dimensional approaches for a healthier lifestyle and providing models on how to become healthier and remain disease free. He explained how the name was arrived at and that its three pillars, research, teaching and community engagement, are not standalone but all interact, and all three pillars are embedded in the Centre's mission. He outlined the current areas of interest within the Faculty of Arts and Science and provided examples of the platform for some new research activities.

Dr. Brian Lewis, Dean of the Faculty of Arts and Science, noted that this was a complex undertaking and that many components needed to come together to make this project happen. It included a collaborative effort across Concordia as well as wide external consultation in the medical and health care industry. A steering committee met every two weeks to keep the project moving and develop the plan. The process began in January 2010 and the official opening is scheduled for this Fall. Dean Lewis outlined the risks associated with this project in relation to getting the operational systems in place, developing a constant research grant stream and the Centre's governance and organization, noting that they were close to hiring the Scientific Director.

Dr. Pierre Duplessis spoke of the importance of developing external relationships and partnerships for PERFORM to be successful in its mission as well as financially. It will need to market and sell itself to ensure a high rate and continuous flow of research funds from a number of external and internal parties while meeting the needs of research and academic programs. It is currently seeking to secure external partnerships with the

McGill University Health Centre, the Jewish General Hospital and St. Mary's Hospital as well as organizations supporting health-based research.

Mr. Kelley outlined the Centre's activities business model. It will operate as if it were a standalone business but is linked to and has an impact on the University's operating, capital and research funds and will be included in the University's financial statements. A full cost analysis was performed as well as complete sensitivity analysis performed as part of the financial analysis. He outlined the key assumptions which include incremental salaries, start-up costs, research grants, marketing needs, funding of the imaging suite. Mr. Kelley reviewed various income scenarios. In conclusion, building and maintaining external partnerships and maintaining the stream of research revenue are key contributors to the Centre's financial viability and success.

Further to this presentation, some Governors commented on the excellence of the presentation as well as on tremendous expertise and collaborative effort put towards this cutting edge project. It was suggested that the Centre's governance structure be streamlined to make it a true start-up. Mr. Kelley indicated that it cannot be a structure separate from the University since by virtue of the grant it must be attached to the University. The importance of effectively communicating with external constituencies looking to support this project was emphasized.

17. Other business

There was no other business to bring before the meeting.

18. Next meeting

The next regular meeting of the Board of Governors will be held on Thursday, June 23, 2011, at 8 a.m., in Room EV 2.260, on the SGW Campus.

19. Adjournment

The meeting was adjourned at 10:15 a.m.



Danielle Tessier
Secretary of the Board of Governors